

**Mayor**  
Frank Hansen

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Terry Anderson

**Councilmembers**  
Gene Fisher  
Chris Wythe  
Ralph Shape  
Joe Brennan  
Don DeHan



**City Manager**  
Bruce A. Rayburn

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**CITY MANAGER'S WEEKLY UPDATE**  
**September 17, 2004**

**Dear Mayor, Councilmembers, Residents and Employees:**

**Real Estate Excise Tax II (REET II) Update:** The Council adopted Ordinance No. 04-1012 on July 13, 2004, levying an additional one-quarter of one percent (.25%) tax on the sale of real property inside the City limits. King County began collecting REET II on behalf of the City on July 26. August was the first full month of revenue for this new tax and the total received by the City was approximately \$48,000. It is estimated this tax will provide approximately \$250,000 of additional revenue annually that can be used to finance capital projects specified in the capital facilities plan element of the City's Comprehensive Plan. The Council will decide what projects receive funding each year as part of the annual budget process.

**Joint Advisory Committee Meeting of September 23 Canceled:** The Joint Advisory Committee (JAC) meeting proposed to be held on September 23 has been canceled at the request of the Port of Seattle. A replacement date for the meeting has not yet been confirmed.

**Bicycle Lane Improvements for South 136th Street and 24th Avenue South:** On behalf of a request from a resident in the area, the City of SeaTac is planning to install signage and markings for new bicycle lanes along the south side of South 136th Street, between Des Moines Memorial Drive South and 24th Avenue South, and along the west side of 24th Avenue South, between South 136th Street and South 154th Street. Parking will not be allowed within the lanes at any time. Parking will also be restricted on the east side of 24th Avenue South across from the North SeaTac Park Community Center and between South 146th Street and South 152nd Street.

King County Road Services will perform the work under an existing services agreement. The anticipated start date is scheduled for October 2004. An information flier will be distributed to residents approximately two weeks prior to the start of work.

**Watershed Salmon Habitat Plan Open Houses/Public Workshops:** The Green/Duwamish and Central Puget Sound Watershed (WRIA 9) in southern King County are creating a salmon habitat plan and need your help.

The plan will recommend steps to create a healthier environment for people and fish. These steps will not be easy or inexpensive. Therefore, public input is essential to make good recommendations and establish priorities. The draft plan will be released in 2005 but key recommendations are being developed now.

A series of public workshops are intended to be one way of informing citizens of what's going on and give them an opportunity to weigh in. Public workshop #1 occurred in July 2004 and was largely an overview of the planning process; workshops #2 and #3 are focused on the substantive recommendations of the habitat plan.

Open House and Workshop #2

Tuesday, October 12, 2004

6 - 7 PM Open House

7 - 9 PM Workshop

Renton City Hall, 1055 South Grady Way, Renton

- Learn about the types of habitat changes fish need (and understand how "people habitat" would improve).
- Discuss actions: What should we be doing now to create those habitat changes?
- Discuss evaluation criteria and values: How should we decide which actions make sense for our communities?

Open House and Workshop #3

Tuesday, November 30, 2004

6 - 7 PM Open House

7 - 9 PM Workshop

Renton City Hall, 1055 South Grady Way, Renton

For more information, please call Desmond Machuca, SeaTac City Hall, at 973.4724 or Dennis Clark, Green/Duwamish and Central Puget Sound Watershed, at 296.1909.

**Community Emergency Response Team (CERT):** CERT training, in conjunction with King County Sheriff's Office, Fire District #2, and the City of Normandy Park, began again on Thursday, September 16. This training is offered to all citizens of SeaTac and City employees. The course assists students in becoming prepared to help other neighbors and themselves during an emergency.

**More Fire Department News:** SeaTac Fire Department personnel responded two times in the past week to assist Fire District #2 with two house fires in Normandy Park.


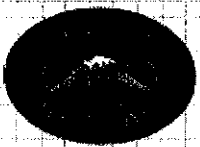

The department placed into service the newly acquired engine company. The unit is assigned to Station 46 on South 170th Street.

**Police News:** SeaTac officers noticed a suspicious man standing at the bus stop near the New West Hotel on September 7, 2004. The 21-year-old man was wearing obvious police undercover clothing, but was not known to the officers. The officers investigated further and

found that the man was indeed wearing a police detective style jacket with "police" written on it, he carried a Military Police badge, and carried a handgun with a valid permit. Detectives are continuing the investigation.

- September Calendar
- Agendas: Council Budget Workshop II 9/21/04
- Minutes: Hotel/Motel Advisory Committee 8/11/04  
Administration and Finance Committee 9/14/04  
Public Safety and Justice Committee 9/14/04
- Council Actions from Regular Council Meeting September 14, 2004

  
Bruce Rayburn, City Manager

 <h1>September 2004</h1> 						
◀ September 2004 Go ▶						
Sunday	Monday	Tuesday	Wednesday	Thursday	Friday	Saturday
			1	2	3	4
5	6 City Hall Closed 	7 T&PW 3pm (Airport Conf RM 345)  Park Capital Projects-Community Mtg 6:30pm (Valley Ridge Community Ctr)	8 Human Rel Adv Com 6pm (Riverton Training RM 128)	9 Joint Step Hotel/Motel 10am (Riverton Training RM 128)& Hotel/Motel Mtg. 11am (Riverton Training RM 128)  LUP 4pm (Airport Conf RM 345)	10 SWKC Chamber Lunch 11:30am (Sea-Tac International Airport)	11
12	13 Civil Svs Com 3:30pm (Cancelled)  PC 5:30pm (Cancelled)  Human Svs Adv Com 6pm (Riverton Training RM 128)	14 A&F 2pm (Airport Conf RM 345)  PS&J 3:30pm (Airport Conf RM 345)  SS 5pm (CC RM 105)/ RCM 6:30pm (CC RM105)  Library Adv Com 5:30pm (Cancelled)	15 Composting Conservation Class 6pm (CC RM 105)	16 Sr Citizen Adv Com 10am (NSPCC)  Hearing Examiner 6pm (CC RM 105)	17 Park Capital Projects-Community Mtg 12:30pm (NSPCC)	18
19	20	21	22 Conservation Class 6pm (CC RM 105)	23	24	25
26	27 PC 5:30pm (CC RM 105)	28 Council Budget Workshop II 10am (Executive Conf RM 109)  T&PW 3pm CANCELLED  SS 5pm (CC RM 105)/ RCM 6:30pm (CC RM 105)	29	30		

**MEETING LEGEND:**

**A&F** Administration & Finance  
**LUP** Land Use & Parks  
**PC** Planning Commission  
**PS&J** Public Safety & Justice  
**PSRC** Puget Sound Regional Council

**RCM** Regular Council Meeting  
**SCA** Suburban Cities Association  
**SCM** Special Council Meeting  
**SS** Study Session  
**SSS** Special Study Session  
**SWKC** Southwest King County Chamber  
**T&PW** Transportation & Public Works

**MEETING Location**

**(CC RM 105)** Council Chambers\*  
**(NSPCC)** North SeaTac Park Community Center  
**(VRCC)** Valley Ridge Community Center  
**(VV Library)** Valley View Library

**Updated 09/17/2004**

\*Council Chambers are accessible to persons with disabilities equipped with Assistive Listening Devices.

*The dates and times of meetings are subject to change. Please contact City Hall to verify the above information.*

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**CITY OF SEATAC COUNCIL  
2005 BUDGET WORKSHOP II  
September 21, 2004  
1:00 - 4:00 p.m. – Conference Room 109**

**AGENDA**

General Fund Overview

Revenue Estimates – General Fund

Department Presentations:

City Clerk  
Fire Services

**City of SeaTac**  
**Hotel/Motel Tax Advisory Committee Meeting**

**August 11, 2004**

**Meeting Notes**

**Hotel-Motel Present:** Councilmember Joe Brennan Chair, Bryan Collins, Tom Dantzler, Cathy Heiberg, Mike Mann

**Absent:** Roger McCracken, Sam Uchello

**Others Present:** Katherine Kertzman (SSVS)

**Meeting Duration:** 11:50 a.m. – 12:30 p.m.

**Staff Coordinators:** Craig Ward, Assistant City Manager; Soraya Lowry, Senior Project Coordinator

AB #	Topic	Disposition
	1. Approve July14, 2004 Meeting Notes	<input type="checkbox"/> Informational Update <input checked="" type="checkbox"/> Recommended for: <input checked="" type="checkbox"/> Approval <input type="checkbox"/> Approval with modifications <input type="checkbox"/> Denial <input type="checkbox"/> Referred to:
	2. Negotiations with Kent – Katherine Kertzman	<input type="checkbox"/> Informational Update <input checked="" type="checkbox"/> Recommended for: <input checked="" type="checkbox"/> Approval <input type="checkbox"/> Approval with modifications <input type="checkbox"/> Denial <input type="checkbox"/> Referred to:  <ul style="list-style-type: none"><li>• <i>Katherine indicated that negotiations with Kent have been completed. Key terms of the agreement include:</i><ul style="list-style-type: none"><li>○ <i>Kent will pay \$25,000 to redesign the vacation planner to include city-specific information.</i></li><li>○ <i>Kent will pay \$100,000 annually.</i></li><li>○ <i>All non-hotel businesses in Kent will be charged the direct cost of any services (i.e., marketing) they receive from SSVS.</i></li><li>○ <i>Kent will be considered a contracting city rather than a full voting member. Tukwila and SeaTac will remain the only voting parties.</i></li></ul></li></ul>

		<ul style="list-style-type: none"> <li>• <i>These terms have been approved by Kent and will be approved by Tukwila in mid-August.</i></li> <li>• <i>Mike Mann surveyed all SeaTac hotels and found them to be supportive of Kent's membership. There is a general consensus that Kent hotels serve a different market and will not significantly compete with SeaTac properties.</i></li> </ul> <p><i>Kathy Heiberg moved that the Committee recommend approval of the contract with Kent to the City Council. The motion was seconded by Tom Dantzler and unanimously approved by the Committee.</i></p>
	3. SSVS Program Update – Katherine Kertzman	<p><input checked="" type="checkbox"/> Informational Update  <input type="checkbox"/> Recommended for:              <input type="checkbox"/> Approval              <input type="checkbox"/> Approval with modifications              <input type="checkbox"/> Denial  <input type="checkbox"/> Referred to:</p> <p><i>Katherine highlighted SSVS' recent activities:</i></p> <ul style="list-style-type: none"> <li>• <i>Website optimization plan continues to net excellent results. July website visitors showed a 170% increase from the previous year.</i></li> <li>• <i>Seattle Southside Express, providing service to Westfield Mall, carried 1,622 riders in July.</i></li> <li>• <i>Continuing to focus on group travel, with tangible results in room night reservations.</i></li> <li>• <i>SSVS is relocating to the new SWKCC office. Benefits would include: ease of collaboration with SWKCC, street frontage, signage on I-5 and I-40 and increased space at no additional cost.</i></li> </ul>
	4. 2005 Hotel-Motel Budget Planning – All	<p><input checked="" type="checkbox"/> Informational Update  <input type="checkbox"/> Recommended for:              <input type="checkbox"/> Approval              <input type="checkbox"/> Approval with modifications              <input type="checkbox"/> Denial  <input type="checkbox"/> Referred to:</p> <ul style="list-style-type: none"> <li>• <i>This issue was raised to determine how the Committee would like to handle external funding requests. Options include;</i> <ul style="list-style-type: none"> <li>○ <i>Maintain a flexible process of responding to external requests as they</i></li> </ul> </li> </ul>

		<p><i>come in.</i></p> <ul style="list-style-type: none"><li>○ <i>Establish a formal process where a request for proposals would be published and requests would be evaluated during a specific timeframe(s).</i></li><li>● <i>After some discussion the Committee expressed a preference for maintaining a flexible process. Efficiency could be enhanced by using the funding request form to pre-screen requests. Only those proposals that pass this screen would be invited to make a presentation to the Committee.</i></li><li>● <i>In-put from absent Committee members would be welcome on this issue.</i></li></ul>
	5. Next Meeting	<i>September 9, 11 a.m.</i>



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## City Council Committee Meeting Administration & Finance

*These minutes are scheduled to be approved at the September 28, 2004 Regular Council Meeting*

**Tuesday, September 14, 2004**

**2:00 p.m. / Airport Conference Room (#345)**

**Members:**

Ralph Shape, Chair  
Don DeHan  
Gene Fisher

**Commence:** 2:00 p.m.

**Adjourn:** 2:40 p.m.

**Staff Coordinator: Mike McCarty, Finance and Systems Director**

Topic	Disposition
1. Seattle Southside Visitor Services Presentation - (Craig Ward)	<p><input checked="" type="checkbox"/> Informational Update <input type="checkbox"/> Recommended for:     <input type="checkbox"/> Approval     <input type="checkbox"/> Approval with modifications     <input type="checkbox"/> Denial     <input type="checkbox"/> Referred to _____</p> <p><i>Katherine Kertzman, Director of the Seattle Southside Visitor Services (SSVS), distributed copies of a presentation she had recently given to the Kent City Council regarding the possibility of the City of Kent partnering with SSVS. Ms. Kertzman summarized the various services offered by their organization and provided statistics regarding their accomplishments. Kent would be included as a limited partner, with SeaTac and Tukwila making the primary program management decisions. The City of Kent would commit to a 3 year, \$300,000 ILA if the agreement is approved by the Kent City Council at their September 21<sup>st</sup> Council Meeting. A presentation to the SeaTac City Council is slated for the September 28<sup>th</sup> Council Meeting.</i></p>
2. Minor Home Repair Program Request for Reconsideration of CDBG Funding - (Kathy Black)	<p><input checked="" type="checkbox"/> Informational Update <input type="checkbox"/> Recommended for:     <input type="checkbox"/> Approval     <input type="checkbox"/> Approval with modifications     <input type="checkbox"/> Denial     <input type="checkbox"/> Referred to _____</p> <p><i>Human Services Coordinator Kathy Black noted that the Human Services</i></p>

<p>2. Minor Home Repair Program Request for Reconsideration of CDBG Funding – (Kathy Black) (continued)</p>	<p><i>Advisory Committee evaluated applications submitted by non-profit agencies to provide services to the community and has made recommendations for the allocation of 2005 CDBG funds in the amount of \$250,311. After the agencies were notified of the proposed 2005 recommendations, the Senior Services Minor Home Repair program requested the Human Services Advisory Committee to reconsider their allocation recommendation. The Human Services Advisory Committee has considered the request for increased funding by the Minor Home Repair program and has reaffirmed their recommendations as first proposed. Staff agrees with this recommendation. A public hearing on the allocation of City of SeaTac 2005 CDBG funds will be held at the September 14, 2004 Regular Council Meeting, followed by Council consideration of a Motion recommending the allocation of 2005 CDBG funds.</i></p>
<p>3. Resolution Authorizing the Design and Construction of the Senior Center Facility and the Selection of the Senior Center Site - (Mary Mirante Bartolo)</p>	<p><u>    </u> Informational Update  <u>  X  </u> Recommended for:  <u>    </u> <u>  X  </u> Approval  <u>    </u> Approval with modifications  <u>    </u> Denial  <u>  X  </u> Referred to <u>  9/14/04 SS  </u></p> <p><i>City Attorney Mary Mirante Bartolo noted that at the August 10, 2004 Council Study Session, Councilmember Shape made a motion to authorize the design and construction of a Senior Center facility to be located at North SeaTac Park Community Center, and that the City Attorney be directed to prepare a Resolution to carry out that motion. The motion was carried and, in accordance with the motion, the City Attorney has prepared a Resolution for the City Council's deliberation and consideration at the September 14, 2004 Council Study Session. Ms. Mirante stressed that this Resolution allows the City to move forward in its efforts to design and construct a senior center, but specific details of the project (i.e. cost, size, design features, etc.) will require future Council actions.</i></p>
<p>4. Next Meeting</p>	<p>October 12, 2004 at 2:00 p.m.</p>

## PS & J COMMITTEE MEETING MINUTES

Tuesday September 14, 2004

These Minutes are scheduled to be approved by Council at the 9/28//04 Council Meeting

Members Present: Councilmember Gene Fisher, Chair  
Councilmember Joe Brennan  
Councilmember Terry Anderson

Guest: Marion Henry

City Staff Present: Scott Somers, Police Chief  
Greg Dymerski, Police Captain  
Mike McCarty, Finance Director  
Mark Johnsen, Assistant City Attorney  
Brian Wiwel, Assistant Fire Chief  
Mary Ann Cromwell, Admin. Asst.

Staff Coordinator: Bob Meyer, Fire Chief

Starting Time: 3:30 P.M.

Adjourned Time: 5:00 P.M.

### **Items:**

**1. Discussion of Installation “No Trespassing” Signs on City Property at 19608 International Blvd.: Mark Johnsen, Assistant City Attorney**

Discussion: A citizen brought an issue forward on the Hughes property regarding potential liability due to injury. No signage could impose a legal liability to the city. Recommended City post “No Trespassing” signs on this property.

Action: Committee directed Assistant City Attorney to contact Parks Department Director to have property posted. PS&J Councilmembers said they would inform other Councilmembers at council meeting following PS&J meeting. Also requested Fire Department identify any other City property that should be signed to avoid a possibility liability to the city.

**2. Discussion of Funding Alternatives for Fire Facilities & Staffing: By: Mike McCarty, Finance Director**

Discussion: Finance Director gave dates of the Special Elections Calendar for 2005. Discussed what is best timing for submitting an item on a ballot.

Action: Committee discussed alternatives such as a levy and bond for facilities as well as how to proceed. The committee directed Fire Chief to research retaining a consultant to guide us through the listing an item on the ballot and election process. Present research results at the October meeting.

**3. Light Rail Mitigation Briefing: Craig Ward, Assistant City Manager**

Discussion: Deferred due to absence of Assistant City Manager

**4. School Zone Monitoring: Greg Dymerski, Police Captain**

Discussion: Post flashing signs, or have markings in school zones while school is in session.  
Showed brochures on various types of signing to post school zones.

Action: Committee directed Police Department to research the options and costs to install signage at City's schools. Bring information to a future PS&J meeting.

Next Meeting: October 12, 2004  
3:30 P.M.

Close of Meeting: 5:00 p.m.

# **City of SeaTac Council Actions September 14, 2004**

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**The following Council Actions were taken at the September 14, 2004 Regular Council Meeting:**

**Agenda Bill #2453; Motion** approving the Completion and Acceptance of the Westside Non-Motorized Corridor Study *was carried and became effective September 14, 2004.*

**Agenda Bill #2460; Motion** authorizing the City Manager to execute a Consultant Agreement with Perteet Engineering, Inc. for the Military Road South Project (South 176<sup>th</sup> to 188<sup>th</sup> Streets) *was carried and became effective September 14, 2004.*

**Agenda Bill #2464; Resolution #04-014** authorizing the City Manager to execute a Local Agency Agreement with the Washington State Department of Transportation (WSDOT) to receive Federal Surface Transportation (STP) Grant Monies for the Military Road South Improvement Project between South 176<sup>th</sup> and 188<sup>th</sup> Streets and other documents related to receipt and expenditure of Grant Funds *was passed and became effective September 14, 2004.*

**Agenda Bill #2465; Motion** authorizing the City Manager to enter into a Contract with Davidson Macri for the 2004 Storm Drain Cleaning Project *was carried and became effective September 14, 2004.*

**Agenda Bill #2459; Resolution #04-015** authorizing the Design and Construction of a Senior Center Facility and the Selection of the Senior Center Site *was passed and became effective September 14, 2004.*

**Agenda Bill #2449; Motion** recommending the Allocation of City of SeaTac 2005 Community Development Block Grant (CDBG) Funds *was carried and became effective September 14, 2004.*